

# BECCLES AND PARISHES NEIGHBOURHOOD PLAN OPERATIONAL GROUP MEETING

## **Notes from Meeting**

Monday 26 June 2017

10am

Beccles Library

## **Present:**

Richard Stubbings, Beccles Town Council

Graham Elliott, Beccles Town Council

Andrea Downes, Beccles Town Council

Josie Horne

David Goldstone

Richard Belfontaine

Joy Tumpling

Hugh Taylor

## **Apologies**

Elfrede Brambley-Crawshaw, Beccles Town Council

Heather Sexton

## **Deputy Chair**

It was agreed that the post of deputy chair is needed.

Andrea proposed David Goldstone and he was voted in unanimously

## **Notes from meeting held on 26 April 2017**

The formal NPOG did not take place on 26 April as there was insufficient time after the presentation by Larkfleet. Graham read the key points raised at the meeting. It was agreed to circulate them to Operational Group members and to log all the issues raised.

## **Minutes of 24 March**

The were accepted.

## **Update from Richard Stubbings**

The Terms of Reference say we must have more members of the public than Town Councillors. More Town Councillors have asked to join but the current balance doesn't allow this. We will need more members of the public first.

It was noted that the NP must be resident led and not council led.

It was agreed that no new Town Councillors are invited to join the NPOG at the moment.

It was noted that Town Councillors are able attend and fully participate without being an Operational Group member.

It was agreed to try evening meetings to see if new members of the public can be drawn in.

The next meeting will therefore be at **6pm** on Monday 31 July at Library. This follows immediately on from an "Inside Out" pop-up cafe which runs from 4pm to 6pm. People are invited to come early and enjoy tea, cake and company before the meeting!

Children are welcome at the meeting

Members of the NPOG will also be at the library at 10am on this day in case anyone arrives at the "traditional" time. This would allow a one to one discussion about the Neighbourhood Plan with members of the Operational Group.

### **New members**

We need to ensure new members are keen to work hard and contribute in a significant manner. We need to prove genuine community engagement and one way to show this is by ensuring the operational group is not Town Council dominated.

It was agreed that no new members will be appointed at this stage but that we encourage people to engage with the Neighbourhood Plan and keep reviewing the situation.

### **Boundary Consultation**

A new application for a Neighbourhood Plan area has been lodged with WDC. The area is the parish of Beccles only. The consultation period closes on 28 July. The decision will be made by the cabinet member at WDC (David Ritchie) after consultation with the WDC Local Plan Working Group. People are encouraged to respond to the consultation.

### **Data Entry for Schools and elsewhere**

Lots of data has been gathered from a good selection of local schools.

David has gathered the data together and some strong themes are emerging.

David to circulate the responses via email.

We now need to merge and evaluate responses from ALL sources.

Hugh to contact Julia about the data she has and pass it on to David or Andrea to process

### **Leafleting**

Andrea has arranged distribution

We need lots more help with delivery. Need to get them done by next meeting.

Leaflet says meetings are at 10am. We will need to let the Town Hall know change of time and promote the new time via a press release and via Facebook/website etc.

Need to do press release about the NP coming to end of Phase 1 and the selection of David as deputy chair.

David asked about starting to ask questions to targeted groups but it was agreed this was for Phase 2 and we need to quickly bring Phase 1 to a close before moving on to this phase.

### **AOB**

Josi asked about events for the next stage and a NP presence at the following events:-

Harvest Moon Festival      12 August

Duck Race                      29 July

Carnival                        20 August

Josi is doing music and story telling event at Library on Saturday (24 June) and would like the NP display board.

It was agreed to circulate spare flyers at these events.

Website needs updating with more general information about the Neighbourhood Plan

Josi agreed to draft a Neighbourhood Plan poster for display in the library and elsewhere.

Josi to circulate draft beforehand.

### **Next meeting**

6pm on 31 July 2017

Beccles Library